






PERSONAL INFORMATION

Mira Mileusnić Škrtić



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Nationality Croatian

WORK EXPERIENCE

- | | |
|---|---|
| <p>2010 - ongoing</p> <p>Name and address of employer</p> <p>Type of business or sector</p> <p>Main activities and responsibilities</p> | <p>Adviser, IT coordinator, CARNet coordinator</p> <p>Institute for Development and International Relations, Lj.F. Vukotinovića 2, 10000 Zagreb, Croatia</p> <p>Centre for Research Project Support</p> <p>IT management activities, Business process management, IT expert in project management, Quality and project risk management, ICT training</p> |
| <p>2005 - 2010</p> <p>Name and address of employer</p> <p>Type of business or sector</p> <p>Main activities and responsibilities</p> | <p>Head of the Department of Informatics and Statistics, CARNet coordinator</p> <p>Institute for International Relations, Lj.F. Vukotinovića 2, 10000 Zagreb, Croatia</p> <p>Department of Informatics and Statistics</p> <p>IT management activities, Business process management, ICT training</p> |
| <p>1997-2005</p> <p>Name and address of employer</p> <p>Type of business or sector</p> <p>Main activities and responsibilities</p> | <p>Head of the Information Technology Centre</p> <p>Institute for International Relations, Lj.F. Vukotinovića 2, 10000 Zagreb, Croatia</p> <p>IT Centre</p> <p>Coordinating IT activities and supporting teams in research work according to IT field</p> |
| <p>1991-1997</p> <p>Name and address of employer</p> <p>Type of business or sector</p> <p>Main activities and responsibilities</p> | <p>Consultant for Informatics</p> <p>Institute for Development and International Relations, Lj.F. Vukotinovića 2, 10000 Zagreb, Croatia</p> <p>IT Department</p> <p>Coordinating IT activities and supporting teams in research work according to IT field</p> |
| <p>1983-1991</p> <p>Name and address of employer</p> <p>Type of business or sector</p> <p>Main activities and responsibilities</p> | <p>Project manager</p> <p>Air Depot Zmaj, Velika Gorica</p> <p>Department for development and research</p> <p>Working in research projects in aircraft field from IT position</p> |

EDUCATION AND TRAINING

- | | |
|---|--|
| <p>2010-ongoing</p> <p>Name and type of organization providing education and training</p> | <p>Getting the title Doctor of Information Science in progress</p> <p>University of Zagreb, Faculty of Organization and Informatics Varaždin, Croatia</p> |
|---|--|

- Principal subjects/occupational skills covered: Social Science / Information Science / Information Systems and information science

2003

Master of Information Science

- Name and type of organization providing education and training: University of Zagreb, Faculty of Organization and Informatics Varaždin, Croatia
- Principal subjects/occupational skills covered: Social Science / Information Science / Information Systems and information science

1983

Professor of Mathematics

- Name and type of organization providing education and training: University of Zagreb, Faculty of Science, Department of Mathematics, Croatia
- Principal subjects/occupational skills covered: Mathematics

PERSONAL SKILLS

Mother tongue(s): Croatian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C2	C2
German	B2	B2	A2	A2	A2
Italian	B1	B1	B1	A2	B1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills ▪ Openness, initiative, a reliable member of the team, good presentation skills in teaching activities and performances at various conferences, ability to adapt to multicultural environments, gained through the experience in IRMO.

Organisational / managerial skills ▪ Organization and management of ICT infrastructure, business process management, IT training organization (responsible for the management and use of the network of 50 computers, two servers)

Job-related skills ▪ ICT skills, programming languages (C + +, R, ...), Web design (HTML, J + +, Drupal CMS, ..), MS Office, assessment methods (least squares, maximum likelihood, Bayesian), Pearson correlation (development of IRMO's web site 2009-2013 and analysis and statistics in projects)

Computer skills ▪ good command of Microsoft Office™ tools

Other skills ▪ Business Processes, Project Management, Human Resources Management, Public Administration, Risk Management, Quality Management

Driving licence ▪ B category

ADDITIONAL INFORMATION

2012-ongoing	Lecturing
Name and type of organization	<ul style="list-style-type: none"> • VERN, University of Applied Sciences, Zagreb, Croatia • National School for Public Administration, Zagreb, Croatia
Job title	Lecturer of the course "Project Management"
Bibliography	<ul style="list-style-type: none"> • Mileusnić Škrtić M, Cziraky D. A structural equation model of the impact of Internet on scientific research activities: A case study of Croatia. Proceedings from the 14th International Conference on Information and Intelligent Systems; 2003; Varaždin FOI; 223-230. • Mileusnić Škrtić M, Cziraky D. Maximum Likelihood Estimation of Dynamic Structural Equation Models for ICT Impact, 26th International Conference on Information Technology Interfaces ITI 2004, Cavtat, Croatia, June 7-10, 2004. • Mileusnić Škrtić, M. "Influence of Internet on the organisation of work in the science research institute for international relations", MSc thesis, University of Zagreb, Faculty of Informatics. 2003. • Tišma, S, Etlinger, B, Mileusnić Škrtić, M. Improvement of business processes in the scientific and research institutes - the impact of the Internet, 3. International conference on business processes. Zagreb, 2004. • Etlinger, B, Mileusnić Škrtić, M, Tišma, S. The Impact of Internet to the Improvement of Business Process in Scientific-Research Institutes, Proceedings, Conference on Resource Management - Factor for Business Success, Croatian Engineering Association, Opatija, 2004. • Tišma, S, Mileusnić Škrtić, M, Prelec, D. Human Resource Management in Public Administration, CIRR, Institute for International relations, 2004. • Tišma, S, Mileusnić Škrtić, M, Šlat, M. Human Resources Management in the state administration, Opatija, 2004. • Tišma, S, Mileusnić Škrtić, M, Polić, Comparative Analysis of Pay and Benefit Systems in Local and Regional Self-Government Units in Relevant Countries and Proposals for Croatia, CIRR, Institute for International Relations, 2008 • Mileusnić Škrtić, Mira; Tišma, Sanja; Horvatinčić, Karolina: "The importance of ICT application in organizational shift towards green business and green entrepreneurship in Croatia", 4th International Conference "Building Sustainable Regional Economic Development", Prishtina, Kosovo, 2011. • Mileusnić Škrtić, Mira; Tišma, Sanja; Horvatinčić, Karolina: "E-learning in banking" // 13th CARNet Users' Conference CUC 2011 "All ways lead to Internet", Opatija, Croatia, 2011 • Mileusnić Škrtić, Mira; Ruk, Andrea. Risk assessment in project management: Selection methods of risk analysis, 4th International Scientific Symposium "Crisis Management Days" / Toth, Ivan (ed.). Velika Gorica : University of Applied Sciences Velika Gorica, 2011. 311-321 • Mileusnić Škrtić, Mira; Horvatinčić, Karolina; Vuković, Dragutin: "Risks and Possibilities of the Application of the New Technologies With Regard to Environmental Protection and Sustainability– The Example of the ICT Application", Environment and Development - Perspectives of Sustainability, Zagreb, Croatia, 2011. • Mileusnić Škrtić, Mira; Horvatinčić, Karolina; Tišma Sanja. E-learning in banking. // Croatian Journal of Education. 14 (2012) , 2/2012; 257-274 • Mileusnić Škrtić, Mira; Tišma, Sanja; Horvatinčić, Karolina. Project Risk Management: Categorization Models, 5th International Scientific Symposium "Crisis Management Days". Velika Gorica : University of Applied Sciences Velika Gorica, 2012. 415-430. • Mileusnić Škrtić, Mira; Horvatinčić, Karolina. Upravljanje projektnim rizicima: Komparativna analiza metoda za procjenu rizika, 6th International Scientific Symposium "Crisis Management Days" Book of papers, ISBN 978-953-7716-48-6, Velika Gorica : University of Applied Sciences Velika Gorica, 2013. 635-652.
Projects	<p>Participated in the projects of the Institute for International Relations in Zagreb as an IT professional and an expert in business process management: WB/STP Twinning Project" - Cooperation between Brodarski Institut and IMO in the Preparation of Project Proposals and Feasibility Studies for Nationally and EU Funded Projects; Functional Reviews and Assistance in the Restructuring of State Administration Bodies and their Subordinate Agencies in Croatia; Ecologic and Economic Use of Natural Resources in Environmental Protection, Human resource management as the key factor of public administration reform, Regional Operational Programmes (ROPs) for Counties of Međimurje, Istria, Koprivnica-Križevci, Krapina-Zagorje and Varaždin, The Review of the Pay and Benefit System of Local and Regional Self-government Units and Recommendations for the Reform of the System, Evaluation of the Conservation and Rural Revitalization Grants (CRRG) Program, ...</p> <p>Conducted research: Impact of the Internet on the organization of work in scientific research institute for the study of international relations (2001-2003).</p>